



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

Guwahati (EIRC)

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

Date 04/02/2019

To,

All members of Guwahati Branch of Eastern India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of Guwahati Branch

This is to inform you that the Special General Meeting of the members of the Guwahati Branch of the Eastern India Regional Council will be held from 8.00 AM to 6.30 PM on **23rd Day of February 2019** in the premises of the Branch for electing **7 (Seven)** members of its Managing Committee for the term 2019 to 2022. The cut-off date to be reckoned for eligibility to vote and/or to stand for election to the Managing Committee of the Branch shall be immediately six months prior to the date of election. The important dates relating to the above elections are given below.

The list of Polling booth along with district wise segregation of Voters is given at Annexure "A".

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of Rs. 25/- by way of Demand Draft/Pay Order/Cheque drawn in favour of the "Guwahati Branch of EIRC of ICAI" and payable at Guwahati.

The nomination form along with the annexures duly filled in should be submitted in a sealed cover addressed to CA. Anil Kumar Agarwala Returning Officer/Polling Officer at the address of the Branch against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the undersigned or from the branch premises effective from 5th Feb 2019 till 3.00 PM of 12th Feb 2019, i.e. the last date of receipt of nominations. The said nomination form is also available on the website of the Branch. (www.guwahati-icai.org)



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IMPORTANT DATES

1.	Last Date of receipt of nominations	12 th February, 2019 (upto 5.00 PM)
2.	Date of scrutiny of nominations	13 th February, 2019
3.	Display of list of valid nominations on the Notice Board of the Branch	13 th February, 2019
4.	Last date for withdrawal of nominations	15 th February, 2019 (upto 5.00 PM)
5.	Display of final list of nominations (after withdrawals, if any)	16 th February, 2019
6.	Date of Election (if the nominations exceed more than the number of vacancies)	23 rd February, 2019 (8.00 AM – 6.30 PM)
7.	Declaration of Result	24 th February, 2019

The election shall be held under the Single Transferable System of Voting by paper based ballot paper.

It may please be noted that there is change in the manner of recording preferences on the ballot paper, and Members are advised to mark their preferences only in Arabic numerals i.e. 1,2,3,4 and so on. Other modes of recording preferences on ballot paper, such as, Roman Numerals or in words (like I,II,III or One, Two, Three) have been discontinued and will be rendered invalid. Members should carry a valid Photo ID proof to the polling booths.

Yours faithfully

Sd/-

Branch Secretary

Enclosed:

Annexure "A" containing List of Designated Polling Booths.



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:: Annexure A ::

List of Polling booth along with district-wise segregation of Voters

Sl. No	Polling Booth Location	Eligible Members whose professional Address falls within the District of -
1.	Guwahati ICAI Bhawan, Manik Nagar, Guwahati 781005	Kamrup (Metro), Kamrup (Rural), Nalbari, Udalguri, Darrang, Lakhimpur, Dhemaji
2.	Bongaigaon Bongaigaon Higher Secondary School (E.M.), Dolaigaon, Bongaigaon, Ward No.-13 P.O. & Dist. Bongaigaon Assam – 783380	Barpeta, Bongaigaon, Kokrajhar, Chirang, Dhubri, Goalpara, Baksa, South Salmara Mankachar
3.	Jorhat Income Tax Office Jorhat	Golaghat, Sivasagar, Charaideo, Majuli, Jorhat
4.	Silchar Income Tax Office Silchar	Hailakandi, Karimganj, Cachar, Dima Hasao
5.	Nagaon Income Tax Office Nagaon	Biswanath, Karbi Anglong(E), Karbi Anglong(W), Nagaon, Morigaon, Sonitpur, Hojai