



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

Guwahati Branch (EIRC)

GUWAHATI BRANCH OF THE EASTERN INDIA REGIONAL COUNCIL OF THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No. : ICAI/ ELECTION/ 2025/001

Date: 06/01/2025

To,

All members of Guwahati Branch of Eastern India Regional Council

Dear Member,

Sub: Notice for Special General Meeting of the members of the Branch

This is to inform you that a Special General Meeting of the members of the Guwahati Branch of the Eastern India Regional Council will be held from **8:00 AM to 6:30 PM** on **24th Day of January, 2025 (i.e., Friday)** in the premises of the Branch (ICAI Bhawan, 2nd Bye Lane, Manik Nagar, R.G. Baruah Road, Guwahati-781 005, Assam) & other Booths as per **Annexure-A**, for electing **7 (Seven)** members of its Managing Committee for the term 2025-2029. The important dates relating to the above elections are as given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of **Rs. 1,000/-** by way of Demand Draft/Pay Order/Cheque drawn in favor of the "Guwahati Branch of EIRC of ICAI" and payable at Guwahati.

The nomination form duly filled in and signed should be submitted in a sealed cover addressed to **CA. (Dr.) Kamal Mour** Returning Officer/Polling Officer at the address of the Branch against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the branch premises effective from 7th January, 2025, till 2:00 PM of 14th of January, 2025, i.e. the last date of receipt of nominations. The said nomination form is also available on the website of the Branch (www.guwahati-icai.org).



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IMPORTANT DATES

| | | |
|----|--|---|
| 1. | Last Date of receipt of nominations | 14 th of January, 2025 (up to 3:00 P.M.) |
| 2. | Date of scrutiny of nominations | 16 th of January, 2025 |
| 3. | Display of list of valid nominations on the Notice Board of the Branch | 16 th of January, 2025 |
| 4. | Last date for withdrawal of nominations | 19 th of January, 2025 (up to 5:00 P.M.) |
| 5. | Display of final list of nominations (after withdrawals, if any) | 20 th of January, 2025 |
| 6. | Date of Election (if the nominations exceed more than the number of vacancies) | 24 th of January, 2025 |
| 7. | Declaration of Result | 25 th of January, 2025 |

The election, if necessary, shall be held under the Single Transferable System of Voting.

Yours faithfully

Sd/-

Branch Secretary

Enclosed:-

a) Annexure "A" containing List of Designated Polling Booths

b) Annexure "B" containing enclosures to be accompanied with Nomination Form



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:: Annexure A::

List of Polling booth along with district-wise segregation of Voters

| SL. No | Polling Booth Location | Eligible Members whose Professional Address falls within the District of- |
|--------|--|---|
| 1. | Guwahati ICAI Bhawan, Maniknagar, Guwahati-781 005 | Kamrup (Metro), Kamrup (Rural), Nalbari, Udalguri, Darrang, Lakhimpur, Dhemaji, Tamulpur |
| 2. | Bongaigaon Holy Child English Medium Higher Secondary School, Railway Old Colony, Bongaigaon, Assam – 783 380 | Barpeta, Bajali, Bongaigaon, Kokrajhar, Chirang, Dhubri, Goalpara, Baksa, South Salmara Mankachar |
| 3. | Jorhat Rashtrabhasha Vidyalaya Raja Maidan Road, Jorhat, Assam- 785 001 | Golaghat, Sivasagar, Charaideo, Majuli, Jorhat |
| 4. | Silchar Aayakar Bhawan, Barak Valley Tax Practitioner's Association Room, Ground Floor, P.W.D. Road, Silchar, Assam-788 001 | Hailakandi, Karimganj, Cachar, Dima Hasao (North Cachar Hills) |
| 5. | Nagaon Nowgong College, Nagaon, Assam-782 001 | Biswanath, Karbi Anglong (E), Karbi Anglong (W), Nagaon, Morigaon, Sonitpur, Hojai |

:: Annexure B::

List of Enclosures to be accompanied with Nomination Form

The following enclosures should be accompanied with the Nomination Form

- One Recent colour Passport Size Photograph of the Candidate
- Demand Draft/Pay Order/ Cheque for Rs. 1,000/- (One Thousand Only). A candidate can submit a maximum of 10 Nomination forms and he/she is required to give only one Banker's Cheque or Demand Draft of requisite nomination fee of Rs. 1,000/-, along with the very first nomination form. However, detail of payment instrument is required to be filled-in each nomination form.